

Hammond Summer Camps Important Information and Policies

1. Print and mail in the registration form along with full payment. Please print **ONE** registration form **per child**.
2. Registration for each camp ends on the Friday one week before the camp begins. No applications will be accepted after that date.
3. Space is limited; therefore, registration is on a first- come, first- served basis.
4. Both the **registration form** and **full payment** (including supply fees) are due in order for you child to be completely registered.
5. Make checks payable to Hammond School and put camper's name on your check.
6. You will receive confirmation (including instructions for the first day of camp) within 10-21 days of the Summer Camps office receiving your registration and payment.
7. Refunds for any camp cannot be given once the camp begins.
8. If Hammond cancels the camp, you will be notified at least 2 weeks in advance. All money will be refunded in full.
9. If you withdraw your child from a camp prior to the start date, Hammond will refund your money less the \$25 deposit.
10. Campers attending a 9:00 a.m. camp should arrive no earlier than **8:50 a.m.**, and must be picked up no later than **12:15 p.m.** (If attending an afternoon camp, campers should arrive no earlier than ten minutes to start time, and picked up no later than fifteen minutes after the end of camp.)
11. Parents are urged to mark all water bottles, hats, racquets, gloves, etc. with camper's name to insure complete identification of all items.
12. Hammond reserves the right to use pictures of your child's participation in our Summer Camps.

